Safe Return to On Campus Operations
Library & Archives

Overview
Due to the COVID-19 pandemic, the Mount Library & Archives switched to virtual operations on March 18, 2020. Most of the services and resources we have always offered continued online at that time, with many of these outlined on our Continuity Guide. A phased-in approach will be used to return to on-campus services to help support teaching, learning, and research. These efforts are ongoing and may change as determined by the Province’s health directives. Below are the latest developments to be added during Phase 1 (summer 2020).

Books & DVDs: On campus pick up/mail delivery
Beginning June 17, 2020, the Library will offer Mount students, faculty, and staff the ability to borrow physical material (books, DVDs) from the Library and make these available via on-campus pick-up. A phased-in approach will be used to return to on-campus services to help support teaching, learning, and research. These efforts are ongoing and may change as determined by the Province’s health directives. Below are the latest developments to be added during Phase 1 (summer 2020).

On-campus pick-up:
• Requests are limited to circulating items available in the Library (on the shelf) and not already available via the Mount’s online subscriptions. Exceptions to online vs print may be made for accessibility reasons.
• There is no limit on the number of items that can be borrowed.
• Requests should be made by emailing your item details and contact information to library@msvu.ca
• Items will be checked out, packaged, and left at the Security Desk in Assisi Hall for pick-up (open 24/7).
• Note that Assisi Desk is not a drop-off point for returns. Patrons are encouraged to keep material at this time. Please see below for information about extended loans.
• Patrons will be notified when their material is ready for pick up. Please bring photo ID.
• Patrons are asked not to visit campus if they are experiencing any COVID-19 symptoms. Hand washing is recommended before and after handling material.

Home delivery option:
• Patrons are encouraged to pick up material on campus whenever possible.
• If outside the HRM, or unable to reach campus, patrons can request material be shipped to their home.
• Requests should be made by emailing library@msvu.ca
• A postage-paid return label will be provided to facilitate the return of materials and patrons are welcome to reuse the shipping package.

Community borrowing support
• The Library is offering extended loan periods to all, with a current due date of September 30, 2020.
• Automatic and repeated loan renewals will occur as necessary for all Novanet libraries.
• As a Novanet initiative, overdue fines on general loans (most books, DVDs) will no longer accrue now or in the future. Current and past late fines on general loans have been waived for all patrons system-wide
Scanning services and digital file processing

- Print material held in the Library, and not available via our online collections, is now available via scanning.
- If material is required for a Moodle course (and is unavailable via the Library) we are accepting your personal digital scans or photos for processing into UDL-accessible PDFs.
- To request either service, send files or details of your scanning request to reserves@msvu.ca.
- Note that copyright and fair dealing guidelines apply to all scanning and file processing requests.

Last Updated: June 24, 2020